



All God's Children Christian School  
1900 Willow Lake Road  
Discovery Bay, CA 94505  
501c3 #94-3107859

Fall 2020-2021  
Reopening Plan Kindergarten-5th Grade  
Proposed Opening Date: October 12th, 2020

United We Stand: Working Together to Keep Our School and Community Safe

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## **New Realities at School**

The health and safety of our students, staff, and families at All God's Children Christian School are our highest priorities. When the 2020-2021 school year begins schools, classrooms, and in-person class instruction will look much different this year due to new COVID-19 measures. AGC Administration has developed plans to begin full time in person instruction based on guidance from local and state public health officials. AGC's plans will be updated as the situation and county health orders evolve. It is important to note that AGC plans will focus on academic instruction to enhance student performance and address learning loss. At the same time, we will try their best to maintain our enrichment programs, outreach, and ministries that are important to school culture and students' physical, mental, and social well-being. The following plan reflects our best effort at following our state and local health department guidelines in the reduction of the advancement of COVID-19. AGC will employ proper PPE where prudent, practice physical distancing and minimize movement to the best of our ability to reduce the exposure of students and staff. Our hope is that the restrictions will ease as we progress into the school year, allowing us to slowly reinstate the activities that make our school so special.

## **Health Screenings for Students and Staff**

### **Before You Go to School- Everyone in Your House Must be Symptom Free:**

Students, Families and Staff must conduct a self-check for signs and symptoms of COVID-19 or illness. • Anyone who has been exposed to someone with COVID-19 in the past 14 days (exposure means within 4-6 feet for 15-minutes or longer), has COVID-19 symptoms, or who is not feeling well should not go to the school site. • Students and staff should self-check for symptoms throughout the day. Those who develop signs of illness and/or symptoms of COVID-19 will be sent home.

### **Wellness pre screening questionnaire must be completed online before arrival on**

**campus:** Google Form Self Wellness Survey Link is Posted on Each Students Google Classroom and Must be Completed Daily Before Arrival.

**Daily health checks upon arrival:** Upon arrival at the school gate a temperature measurement with infrared thermometer will be conducted for all children, and staff when they arrive at their classroom specific drop-off gate on campus. A person with a temperature above 99.9°F will not be allowed to stay at school. Once the student has been cleared of wellness and temperature, they will be allowed entry to their classroom and will be required to wash hands for 20 seconds upon entry. Parents are not permitted on campus.

**Sending Home People With Symptoms:** • Any child exhibiting the COVID-19 symptoms below during the day will need to be picked up immediately (as soon as possible, but no longer than 30 minutes).

A teacher exhibiting these symptoms will also be asked to leave school immediately. Parents and employees must agree that they will neither send a student nor enter the campus themselves if they are exhibiting any of the symptoms listed here:

- o Fever over 99.9°F
- o Cough
- o Headache
- o Difficulty breathing
- o Sore throat
- o Frequent nasal discharge
- o Loss of taste or smell
- o Vomiting or diarrhea

**While waiting to be picked up:** the child will be immediately removed from the classroom and moved to an isolated location and required to wear a disposable face mask and wait with a staff member in the designated area. Parents are required to pick up their child immediately, no longer than 30 minutes wait time. • If a child/staff member has a fever only, s/he will be required to stay at home until s/he is fever free without fever reducing agents for 24 hours if not suspect for COVID 19. If COVID symptoms and no test, 10 days from symptom onset with 24 hours free of fever without use of fever reducing agents. • If a child has a diagnosis other than COVID-19, a physician may send a letter of clearance to return to school. • If a child, staff member or family member is diagnosed with COVID-19 the school will immediately call the Health Department and strictly follow their instructions. Such directions will include disinfecting protocol, potential closure of room/facility and returning to school guidelines

## **Healthy Hygiene Practices**

- Handwashing stations and Sanitizer dispensers are available in every classroom and throughout campus.
- Teachers and students will be required to wash/sanitize their hands upon entering the classroom, before and after lunch, at transitions and periodically throughout the day, as needed.
- Healthy hygiene practices will be encouraged, practiced and modeled throughout the day

## **Entrance, Egress, and Movement within the school**

AGC is a closed campus. Gates are code protected, no parents or visitors will be permitted to enter gates, other than those students, teachers and staff that have passed all health screenings.

### **Drop Off and Pick Up Procedures:**

#### **Dropping Off Your Child:**

Please remain in your car until official school time begins- Parents/Teachers/Students must wear masks at arrival and departure.

Each class has its own designated location for arrival and dismissal These locations are clearly visible with signage. Head to the designated drop off location for your child's class, maintaining 6' physical distancing at all times. Masks required for all parents, students and staff. Only one class per gate, will be indicated by signage. Only students for the indicated classroom will be allowed entrance at that gate.

Complete AGC Wellness Pre Screen BEFORE arrival daily, Infrared forehead temperature check, wash hands, clearance for entry by teacher, then sit at desk to begin day.

**Staggered Recess Times:** Classes will remain separate; recess, lunch, and enrichment will not be combined with any other classes. Lunches and recesses will be staggered and adjusted as needed so that no other class cohort can mix with any other class cohort.

Enrichment classes such as Art, Music, PE, Spanish and Chapel will continue via video link for students to watch during designated time in their class cohorts.

Library Postponed

Field Trips Postponed

No Hot Lunch- Each child will bring their own individual lunch box, clearly labeled with their name.

AGC is a closed campus, no visitors. If you need to speak with school administration, an appointment must be made with the school office via phone call or email to arrange the appointment. If you need to meet with a faculty member, you must make an appointment with them directly to set up a zoom conference. In an attempt to go paperless, please pay tuition online.

Drinking Fountains have been disabled- Each child is required to bring a water bottle labeled with their name. There will be locations in each classroom for them to refill as needed.

**Pick Up:** Parents/Teachers/Students are required to wear masks at departure until they enter their car or leave the campus.

Parents please remain in your car until the official school day ends.

Each class will have its own designated gate location for arrival and dismissal, which will be indicated by signage. Head to the designated pick up location for your child's class, maintaining 6' physical distancing at all times. When a teacher makes visual contact with a parent, they will release your child. Teachers will release your student at the gate after they make visual contact with the authorized pick-up person.

Volunteer Hours: To limit exposure, parents will not be permitted on campus or volunteer at this time.

### **Face Coverings and other Personal Protective Equipment**

- Face coverings are required for all students and adults on campus. Individuals will be frequently reminded not to touch the face covering and to wash their hands frequently. Information will be provided to staff, students, and students' families on the proper use, removal, and washing of cloth face coverings. Face shields will also be cleaned and sanitized daily. Students and staff will be frequently reminded not to touch the face covering and to wash their hands frequently. Information will be provided to staff, students, and students' families on the proper use, removal, and washing of cloth face coverings.
- Cloth face coverings or face shields must be worn by staff at all times on campus. Teachers can use face shields, which enable younger students to see their teachers' faces and to avoid potential barriers to phonological instruction only when they can guarantee a 6 ft. distance from students, and when it is necessary for phonological instruction.
- Parents are not allowed on campus. AGC Campus is closed to all visitors. Parents will not be permitted to enter gates and are required to wear a face mask when dropping off and picking up students at their child's classroom designated gate.
- Students in Grades Kindergarten thru 2nd grade will not be required to wear masks, but are encouraged to do so.
- Students in Grade 3rd thru 5th grade will be required to wear a mask.
- Students will not be required to wear a mask while eating snacks, lunch, or drinking water.

- If a student needs a mask for any reason, a mask will be provided for them.

### **Cleaning and Disinfection**

- **Cleaning the Classroom :** All classroom floors, chairs, counters, and sinks will be cleaned and disinfected at transitions (or more as needed). Classroom tables and backs of chairs will be cleaned and disinfected after each transition. All high-touch points (i.e. doorknobs, light switches, sink handles) will be cleaned and disinfected frequently throughout the day. A thorough cleaning and disinfecting will be done at the close of each day.
- **Cleaning, disinfecting and sanitizing the playground between each cohort use:** Fiberlock ShockWave RTU (from list N) will be used to clean, disinfect and sanitize all high-touch points on the playground as well as the playground structure after a cohort has used the playground and playground equipment. An assigned staff member will also clean, disinfect and sanitize the playground equipment at the close of each day.
- **What's the Difference Between cleaning, disinfecting and sanitizing?**  
Cleaning: physically removes germs, dirt, and impurities from surfaces or objects by using soap (or detergent) and water.  
Disinfecting: kills germs on surfaces or objects. This process does not necessarily clean dirty surfaces or remove germs, but by killing germs on a surface after cleaning, it can further lower the risk of spreading infection.  
Sanitizing: lowers the number of germs on surfaces or objects to a safe level.
- **Cleaning and Disinfecting Procedures and Supplies**  
Staff has been trained to clean and disinfect all high touch services and objects within the classroom. They will clean doorknobs, tables, chairs, bookshelves, light switches, sinks, and countertops frequently throughout the day. Bathrooms will be cleaned and disinfected frequently throughout the day. Microfiber towels and ShockWave RTU (from the N list) will be used for cleaning, disinfecting and sanitizing. Staff will also be provided disposable gloves and disposable masks for these tasks.
- All classrooms are equipped with hand sanitizer, disinfectant spray, surface cleaners, microfiber towels and paper towels.
- Evening Janitorial Service will be responsible for cleaning and disinfecting the entire facility following the CDC approved guidelines.
- Classroom doors and windows will be kept open where possible to allow ventilation and airflow.

### **Physical Distancing**

- Physical distancing will be practiced in combination with other everyday health practices to reduce the spread of COVID-19, including wearing masks, avoiding touching face with unwashed hands, and frequently washing your hands with soap and water for at least 20 seconds.
- Student desks will be placed four to six feet apart or more where practicable.

- Children in the classroom (Cohort): Children will practice physical distancing, stay at least 6 feet (about 2 arms' length) from other people in both indoor and outdoor spaces. Classroom windows will be kept open as much as possible to allow for ongoing ventilation. Each child's belongings will be kept separated and in individually labeled storage containers, cubbies, or areas. • Each child will have their own set of supplies to minimize the sharing of high-touch materials (art supplies, equipment, etc.) . AGC will limit the use of supplies and equipment to one group of children at a time, and clean and disinfect between uses. • No sharing of electronic devices, clothing, toys, books, and other games or learning aids.
- Snack and Lunch: Student's will eat lunch in their classrooms within their cohort. All lunch items should be brought to school in a disposable bag labeled with the student's name on the outside. Any partially eaten food will be disposed of after lunch. Thermos' ok. • Children will bring reusable water bottles labeled with their names daily. (STRAW POP TOP PREFERRED).
- Children on the playground: Outdoor play areas will be used on a rotational basis for one class (cohort) at a time.

### **Cohorting:**

All students will remain in their own class (cohort) throughout the school day. Classes (cohorts) will be kept at a small number of students and will depend on room size and configuration to maintain physical distancing requirements, at least 6' between students and 6' between adults and students.

- Cohorts sizes range from 12-14 students.
- Classes (cohorts) will not share areas or play equipment.

### **Staff Training and Family Education**

- Staff has received training regarding the requirements and practices contained in our reopening plan, including the education on the prevention and spread of COVID-19.
- Training of staff will continue as COVID-19 updates are received from the CDC.
- Prior to the beginning of full time in-person learning, school families will receive a copy of this document, as well as a copy of the CDC's publication, "How to protect yourself and others-COVID-19"

### **Surveillance Testing of Staff**

- All staff will be tested over 2 months (ie. 25% of staff every 2 weeks) 100% of staff every two months.
- ARCpoint Labs will be used for testing

## Identification and Tracing of Contacts

- Mrs. Leypon will be the designated staff person to support contact tracing if there is a confirmed case of COVID-19. She will be responsible for creating and submitting a list of possible exposed students and staff to the local health department and notifying exposed persons. Mrs. Leypon will also be the school's designated contact for the local health department about COVID-19

**The following table contains information regarding testing of students and staff, triggers for distance learning and communication plans:**

	<b>Student or Staff with:</b>	<b>Action:</b>	<b>Communication:</b>
1.	COVID-19 Symptoms (e.g., fever of 100.4 or higher, cough, loss of taste or smell, difficulty breathing)	-Separated from the group and send home immediately  -Recommend testing  -If positive, see #3  -If negative, see #4  <b>*School/classroom remains open</b>	None Needed



2.	Close contact (†) with a confirmed COVID-19 case	-Send home  -Quarantine for 14 days from last exposure  -Recommend testing (but testing will not shorten 14-day quarantine)  <b>*School/classroom remains open</b>	Possible school community notification of a possible contact
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3. Confirmed COVID-19 case infection
- Isolate case and exclude from school for 10 days from symptom onset or test date
  - Identify contacts (†), quarantine & exclude exposed contacts (likely entire cohort (††) for 14 days after the last date the case was present at school while infectious
  - Recommend testing of contacts, prioritize symptomatic contacts (but testing will not shorten 14-day quarantine).
  - Disinfection and cleaning of classroom and primary spaces where case spent significant time
- \*School remains open**
- Notify the local public health department
  - School community notification of a known case

4.	Tests negative after symptoms	-May return to school 24 hours after symptoms resolve and must provide a doctor's note	Consider school community notification if prior awareness of testing
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**\*School/classroom remains open**

5.	At least 5% of the student of the students/staff test positive for COVID-19 in a 14-day period	-Close school campus -Toggle to distance learning for no fewer than 14 days -Disinfect and clean campus	-Notify the local public health department  -School community notification
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**\*School campus will close**

(†) Close contact is defined as a person who is less than 6 feet from a case for more than 15 minutes. In some school situations, it may be difficult to determine whether individuals have met this criterion and an entire cohort, classroom, or other groups may need to be considered exposed, particularly if people have spent time together indoors.

(††) A cohort (classroom) is a stable group with fixed membership that stays together for all courses and activities (e.g., lunch, recess, etc.) and avoids contact with other persons or cohorts

**A Staff Member/Student who has tested positive for COVID-19 must be able to answer “YES” to all of the following questions AND provide a doctor’s note in order to return to school/work:**

- 1. Has it been at least 10 days since the individual first had symptoms?
- 2. Has it been at least 24 hours since the individual has a fever without using fever reducing medicine?
- 3. Has it been at least 24 hours since the individual’s symptoms have improved, including cough and shortness of breath?

### **Communication Plans**

The school’s Principal, Mrs. Leypon will be responsible for supporting contact tracing and will be the contact person for the local health department. The AGC School Board President, Mrs. Bye will work in conjunction with Mrs. Leypon and will communicate to staff, and parents about COVID-19 cases and possible exposure following CDC, CHD, CCCHD, FERPA, and HIPAA guidelines.